## myKnight STAR Hand Raise Guide

Guidance for using "Hand Raise" in myKnight STAR (powered by Navigate 360 Student)

# Use the "Hand Raise" in myKnight STAR to let UCF staff know that you are looking for more information or need additional assistance.



- When you "raise your hand" you will receive an automatic email with resources and instructions for additional support.
- Some Hand Raise reasons will also be routed to UCF staff as cases for follow-up. Follow-up responses can take up to 2-3 business days.
- Access Hand Raise either by clicking the "+" sign on the top right of your screen or by clicking the Hand Raise icon on your home page.



**IMPORTANT:** If you are a student in distress and need immediate mental health support, please contact Counseling and Psychological Services (CAPS) at 407-823-2811 (press "5" for after-hours/weekend assistance). If you or another student is in need of assistance related to your well-being, or if you are concerned that a fellow student is exhibiting concerning behavior, please visit the <u>Student Care Services website</u> and complete a Student of Concern referral form.

### **Hand Raise Reasons and Support Details**

#### Hand Raise Reason

#### Support Details

## I am a transfer student and need transfer support.

#### This reason will launch a referral to the UCF Transfer Center.

The Transfer Center hand raise connects you with a Transfer Connect Academic Success Coach to help provide guidance on your transfer journey as you transition into the university.

- Transfer Connect Academic Success Coaches are professional coaches who will provide you with transition support from your admission and orientation onboarding throughout your first term at UCF.
- Transfer Connect Academic Success Coaches will help you navigate the transfer credit evaluation request process.
- Transfer Connect Academic Success Coaches will connect you with comprehensive resources, social and academic engagement opportunities and high-impact practices to enhance your UCF experience.



#### Hand Raise Reason

#### Support Details

#### I am in an approved UCF Online program & I need assistance.

#### This reason will launch a referral to the UCF Online Connect Center.

The UCF Online hand raise connects you with a Success Coach to help you navigate challenges, provide guidance, offer tips for effective time management, and connect you with various resources throughout the institution to ensure a rewarding and successful student experience.

- UCF Online Success Coaches are professional coaches who will support you through to graduation.
- UCF Online Success Coaches partner with you holistically for academic, personal, and career goals.
- UCF Online Success Coaches will guide you in opting in and out of UCF Online.

#### I am struggling in class & need tutoring, writing help, etc.

The academic support hand raise is ideal for students who may be experiencing difficulty in a class and want to learn about tutoring and other support services available.

- Student Academic Resource Center (SARC): Provides academic support to students such as: Supplemental Instruction (SI), Peer Tutoring, Academic Coaching, Academic Success Workshops, and Online Learning Resources.
- **University Writing Center:** Provides services where students can improve their writing skills.
- **Math Success Center:** Provides academic support for students enrolled in 1000 - 3000 level math courses.

## I need assistance with

#### This hand raise will launch a referral to the Knights Major major exploration. (KMETC) Exploration and Transition Center.

The major exploration hand raise is ideal for students who meet any of the criteria below:

- Are undeclared and need help with major exploration.
- Want to change their major but are not sure which major to pursue.
- Want to explore a few majors.

### I need assistance with study skills. (SARC)

The study skills hand raise is ideal for students looking for information or support with any of the following:

- Assistance with time management, study strategies, test preparation, goal setting, etc.
- Academic Success Workshops to help enhance my learning and study skills.
- Free online learning and study skills resources through the Student Academic Resource Center.
- One-on-one peer academic coach meetings through the ACE Program.



Hand Raise Reason	Support Details
I need help using research databases &/or library resources.	A library services hand raise will get you expert assistance from UCF Libraries staff to help you with any questions you may have about:
	Finding resources for your assignment.
	<ul> <li>Discovering and navigating research databases.</li> </ul>
	Getting one-on-one assistance from an expert librarian.
I need information on academic advising/success coaching.	This reason will launch a referral to your Academic Success Coach (ASC).
	The academic advising/success coaching hand raise will provide you with information on academic success coaching at UCF.
	Description of the academic success coaching relationship
	<ul> <li>Instructions on how to request an appointment with an academic success coach.</li> </ul>
	<ul> <li>Contact information for the academic success coaching offices</li> </ul>
I want to meet with a PeerKnight (another student).	The PeerKnights hand raise provides information about the program, how to schedule an appointment, and contact information if you have specific questions.
	<ul> <li>PeerKnights Coaches are undergraduate and graduate students who will help you navigate UCF.</li> </ul>
	PeerKnights can support you in a particular area of interest.
I want to speak to someone about academic barriers.	This reason will launch a referral to the Office of Academic Advocacy.
	The academic barriers hand raise is ideal for students who are experiencing academic challenges that are adversely affecting their academic performance and progression.
	<ul> <li>Academic Advocates collaborate with various departments across campus to support your success.</li> </ul>
	<ul> <li>Academic Advocates can help you understand institutional policies, processes, and petitions.</li> </ul>
	<ul> <li>Academic Advocates can help you create a plan for success.</li> </ul>

### **Additional Information**



In your **Notifications,** see your messages from staff and faculty, including those resulting from Hand Raises. Opt-in to email notifications to receive a copy of your messages. Messages older than 90 days are cleared from Navigate.